

# **Annual Francis Howell High School Band Arts & Craft Fair Vendor Application**

**Sponsored by: Francis Howell High School Band Boosters**

**WHEN:** Saturday December 3<sup>rd</sup>, 2016

9am-4pm

**WHERE:** Francis Howell Middle School

825 O'Fallon Rd. Weldon Spring, MO 63304

Cost per space (6x10) will be \$50.00. After November 1<sup>st</sup> the cost will be \$60.00. Applications will be taken up until the week of the craft fair if space is available. Each space will come with two chairs. Tables are available for \$10 each, and electricity will be available for \$5.00. Spaces will be assigned upon a first-come, first-served basis.

Please complete the 2<sup>nd</sup> and 3<sup>rd</sup> page, enclose your check, payable to Francis Howell High School Band Boosters, and a self-addressed stamped legal sized envelope for your confirmation letter. If you do not provide an envelope, please provide an email address so that you can receive a confirmation letter. No phone calls will be made. Return all forms to:

Donna Reckis

4865 Greenburg Drive

Saint Peters, MO 63304

**2016 Francis Howell High School Band  
Arts & Craft Fair Application**

Vendor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Applicant's email: \_\_\_\_\_

Describe your craft in detail: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Price Range:**

Single Booth: (6x10) Before Nov 1<sup>st</sup> \$50.00\_\_\_\_\_. After Nov 1<sup>st</sup> \$60.00\_\_\_\_\_.

+Table: \$10.00\_\_\_\_\_

+Electricity: \$5.00\_\_\_\_\_ TOTAL: \_\_\_\_\_

Double Booth: (6x20) \$100.00\_\_\_\_\_. After Nov 1<sup>st</sup> \$120 + (2) Tables \$20.00\_\_\_\_\_.

+Electricity: \$5.00\_\_\_\_\_ TOTAL: \_\_\_\_\_

**ALL county and state licenses, taxes and sales taxes are the SOLE  
RESPONSIBILITY of the vendor.**

## Francis Howell High School Band Craft Fair

### 2016 Craft Fair Rules:

The Band Booster Committee reserves the right to refuse ANY application without recourse. Crafters must be selling items that are hand-made, and not commercially made. Items sold at home parties will only be allowed upon approval of the board. Items not appropriate for a school setting will be removed from the fair without refund.

Early set up time: Friday, December 2, 2016 7:00pm-8:30pm

Doors will open on Saturday morning, December 3, 2016, at exactly 6:30am. All crafters must be set up by 8:45am.

**The Francis Howell School District, Francis Howell High School, Francis Howell Middle School, and the Francis Howell High School Band Boosters are not responsible for any items left on the premises overnight.**

Anyone NOT at their spaces by 8:30am on the day of the craft fair will forfeit their space(s). Other crafters may purchase your space. There will be NO REFUNDS.

All crafters are required to leave their displays up until 4:00pm on the day of the fair. Packing and/or leaving early is unfair to the other crafters as well as the consumer.

Crafters are responsible for bringing adequate change. We will not be able to make change for you.

Confirmation of your space will be sent to you as soon as possible, either by the self-addressed stamped envelope you send in with your application or email.

Children MUST be accompanied/supervised by an adult. There is not adequate space to allow playpens/car seats behind your table. Be considerate of those around you.

### **Make checks payable to: Francis Howell High School Band Boosters**

I have read this contract and the rules and agree to abide by them. I assume the responsibility for my merchandise and personal property at all times during the craft fair. I release the Francis Howell High School Band, Band Boosters, Francis Howell Middle School, Francis Howell High School, Francis Howell School District and its employees of any liability of loss, theft, damage, or claims of any kind to any merchandise or personal property.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_