

**Annual Francis Howell High School Band
Arts and Craft Fair Vendor Application
Sponsored by: Francis Howell High School Band Boosters**

When: Saturday, December 1, 2018

9:00 am – 4:00 pm

Where: Francis Howell Middle School

825 O'Fallon Road, Weldon Spring, MO 63304

Cost per space (6x10) will be \$50.00. After November 1st the cost will be \$60.

Applications will be taken up until the week of the craft fair if space is available. Each Space will come with two chairs. Tables are available for \$10 each, and electricity will be available for \$5.00. Spaces will be assigned upon a first-come, first-served basis.

Please complete the 2nd and 3rd page, enclose payment made to Francis Howell High School Band Boosters (FHHSBB), and a self-addressed stamped legal sized envelope for your confirmation letter. If you do not provide an envelope, please provide an email address so that you can receive a confirmation letter. No phone calls will be made. Return all forms to:

**FHHS Craft Fair
113 Creek View Drive
Saint Charles, MO 63304**

Francis Howell High School Band Craft Fair

2018 Craft Fair Rules:

The Band Booster committee reserves the right to refuse ANY application without recourse. Crafters must be selling items that are hand-made, and not commercially made. Items sold at home parties will only be allowed upon approval of the board. Items not appropriate for a school setting will be removed from the fair without refund.

Early set up time: Friday, November 30, 2018 7:00 pm - 8:30 pm

Doors will open on Saturday morning, December 1, 2018, at exactly 6:30 am. All crafters must be set up by 8:45 am.

The Francis Howell School District, Francis Howell High School, Francis Howell Middle School and the Francis Howell High School Band Boosters are not responsible for any items left on premises overnight.

Anyone NOT in their space by 8:30 am on the day of the craft fair will forfeit their space(s). Other crafters may purchase your space. There will be NO REFUNDS.

All Crafters are required to leave their displays up until 4:00 pm on the day of the fair. Packing and/or leaving early is unfair to the other crafters as well as the consumers.

Crafters are responsible for bringing adequate change. We will not be able to make change for you.

Confirmation of your space will be sent to you within a couple weeks of the show, either by the self-addressed stamped envelope you send in with your application or email.

Children MUST be accompanied/supervised by an adult. There is not adequate space to allow playpens/car seats behind your table. Be considerate of those around you.

Make checks payable to: Francis Howell High School Band Boosters

I have read this contract and the rules and agree to abide by them. I assume the responsibility for my merchandise and personal property at all times during the craft fair. I release the Francis Howell High School Band, Band Boosters, Francis Howell Middle School, Francis Howell High School, Francis Howell School District and its employees of any liability of loss, theft, damage, or claims of any kind to any merchandise or personal property.

Signed: _____

Date: _____

**2018 Francis Howell High School Band
Arts and Craft Fair Application**

Vendor Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Applicant's email: _____

Describe your craft in detail:

Price Range:

Single Booth (6x10) Before November 1st \$50 _____ After Nov. 1st \$60 _____

+Table: \$10 _____

+Electricity: \$5 _____ **TOTAL:** _____

Double Booth (6x20) \$100 _____. After November 1st \$120 _____.

+(2) Tables \$20.00 _____.

+Electricity: \$5.00 _____ **TOTAL:** _____.

ALL county and state licenses, taxes and sales taxes are the SOLE RESPONSIBILITY of the vendor.